



M i n u t e s
of the
Emergency Services
Finance & Administration
Community Services
Operations
Committees of Council
Monday, April 12, 2010
3:30 p.m.
City Council Chambers

PRESENT: Mayor Compton
Councillor W. Cuthbert
Councillor C. Drinkwalter
Councillor D. McCann
Councillor R. McMillan
Councillor J. Parson
Councillor C. Van Walleghem
B. Preisntanz, CAO
W. Brinkman, Emergency Services Manager
K. Brown, Finance & Administration Manager
S. McDowall, HR Manager
R. Perchuk, Manager of Operations
C. Neil, Recreation Services Manager
H. Kasprick, Deputy Clerk

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Presentations:

Kenora Urban Trails

Barb Manson and Judy Underwood presented Council with the development of the Urban Trails of Kenora. Four official trails in Kenora now including the Kenora Nordic trail (20 km's), the Mink Bay Wetland (4 km's), the Rabbit Lake trails (2 km's) and the Rotary Way Trail (385 meters). Rat Portage Urban Trail will be worked on this year and upon completion will be 6.5 km's when completed. In 2010 there will be continued development on several trails within the community. Council thanked Barb and Judy for their presentation and the whole committee for their efforts on the trails.

Emergency Services Committee Minutes

A. Public information Notices

N/A

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared.

C. Confirmation of Standing Committee Minutes

Moved by R. McMillan, Seconded by D. McCann & Carried:-

THAT the Minutes of the last regular meetings of the Regular Standing Committee meetings held March 8, 2010 be confirmed as written and filed.

D. Standing Committee Deputations:-

- **Dean Caron/Cori Libitka – 2nd Annual Kenora Hockey Kids for Cancer Research 3 on 3 tournament**

Three on three hockey tournament August 27, 28 & 29 at the Keewatin Arena (three players and a goalie on ice at a time with two or three lines). Three divisions in the tournament with novice, atom and peewee competing. Four teams only per division and the winner is not the team that wins the most games, but the team that raises the most money. Last year in the inaugural event they raised \$5,700 and would like to reach or exceed \$10,000 this year. Parents donate \$10 per goal scored per game. Admission is a voluntary donation and other fundraising for the event is the form of challenges. The largest cost to host the event is the ice rental at \$4,011 and the tournament committee is requesting Council to waive the cost of the ice rental and the meeting room rental of \$50.

E. Reports:

1. Ontario Association of Fire Chiefs Board of Directors Nomination

Recommendation:

That Council support the Ontario Association Fire Chief's Nominating Committee's nomination to have Warren Brinkman let his name stand for re-election to the Ontario Association of Fire Chiefs 2010/2011 Board of Directors.

Recommendation approved.

Next Meeting:

Monday, May 10, 2010

HKasprick



Finance & Administration Committee Minutes

April 12, 2010 at 4:03 p.m.

A. Public Information Notices

- Amend 2009 Municipal Operating and Municipal Five Year Capital Plan for the purposes of costs associated to the KPS Disbandment
 - Intention to set tax ratios and tax rates for 2010
- Council intends to adopt a by-law to regulate election signs in the City of Kenora.

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

Rory McMillan on agenda item # 6

"Further to the January 2010 budget discussion Councillor McMillan will be declaring a pecuniary interest on item #6 (KPS Disbandment Costs) on the April 12, 2010 Finance/Administration agenda referencing the Kenora Police Services. Councillor McMillan's spouse is an appointed member of the Police Services Board.

C. Reports:

1. 1,000 Officers Agreement

Recommendation:

That Council give three readings to a by-law to authorize the execution of an agreement between the Minister of Community Safety and Correctional Services, the City of Kenora, and the Kenora Police Services Board with respect to the Safer Communities – 1,000 Officers Partnership Program.

Recommendation approved. (resolution and by-law)

HKasprick

2. Community Policing Partnership (CPP)

Recommendation:

That Council give three readings to a by-law to authorize the execution of an agreement between the Minister of Public Safety and Security, the City of Kenora, and the Kenora Police Services Board with respect to the Community Policing Partnerships (CPP) Program and the CPP Criminal Intelligence Initiative.

Recommendation approved. (resolution and by-law)

HKasprick

3. Community Power Pledge

Recommendation:

That Council of the City of Kenora join the 2010 Conservation Awareness Campaign by launching a community challenge to the residents of the City of Kenora to take simple conservation actions to reduce electricity consumption in Ontario; and further

That a community campaign begin April 20, 2010 with the launch of the Power Pledge Community Challenge, concluding on August 11, 2010 with the Community Challenge Day.

Recommendation approved.

HKasprick

4. Regulation of Election Signs

Recommendation:

That Council give three readings to a by-law to regulate election signs in the City of Kenora; and further

That in accordance with Notice By-law #144-2007, public notice is hereby given that Council intends to adopt a by-law for this purpose.

Recommendation approved. (resolution and by-law)

JMcMillin

5. Fred Dean Training Session

Information Only

Reminder to all staff that he will be here on Monday, May 31st for training for Council and staff.

6. KPS Disbandment Costs

Recommendation:

That Council hereby approves total known Kenora Police Services Disbandment costs to date for 2009, net of offsetting savings related to services provided by the Ontario Provincial Police service contract for 2009, as approved by the Kenora Police Services Board to a maximum of \$1,732,095.78, plus the net loss, if any, for the write down of the Kenora Police Services Tangible Capital Assets not transferred to another City department; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2009 Municipal Operating and Municipal Five Year Capital Plan by by-law at its April 19th meeting; and

That Council hereby approves a withdrawal from the City's contingency reserve to offset these costs, to a maximum of \$246,228.67, which represents combined net projected disbandment costs for 2009 of \$1,732,095.78 less an appropriation related to severance payments in the

amount of \$1,485,867.11, previously approved through resolution #12 at the December 14th, 2009 meeting of Council; and

That Council hereby approves an additional withdrawal from the City's contingency reserve of an amount equal to the net loss generated through the write down of any remaining Kenora Police Services Tangible Capital Assets in 2009 that were not transferred to another City department; and

That City Administration be directed to provide both the Kenora Police Services Board and Kenora Council with a final accounting of all 2009 Kenora Police Services disbandment costs once all yearend adjustments have been completed; and further

That Council hereby gives three readings to a by-law to amend the 2009 budget for this purpose.

Recommendation approved. (resolution and by-law)

HKasprick

7. NOMA Resolution – Endangered Species

Recommendation:

That Council of the City of Kenora support the following resolution as recommended by NOMA;

Be it resolved that the Northwestern Ontario Municipal Association calls on the Government of Ontario to implement a long term regulation under section 55 (1)(b) of the Endangered Species Act (ESA) which recognizes that the primary objectives of the ESA are met through the Crown Forest Sustainability Act (CFSA) and its required Forest Management Plans (FMPs), and, further, fulfills government's commitment to recognize the CFSA and FMPs as equivalent processes to the ESA with respect to planning for and providing for species at risk.

Recommendation approved.

HKasprick

8. NOMA Resolution – Strong Fednor

Recommendation:

That Council of the City of Kenora support the following resolution as recommended by NOMA;

Therefore, be it resolved that the Northwestern Ontario Municipal Association calls on the Federal Government:

to recognize the importance of the NODP/FedNor program to economic development in Northern Ontario;

to improve service delivery timelines to ensure funding requests are processed within 4 months;

to indicate its ongoing support for Northern Ontario through the establishment of the Economic Development Agency of Canada for the

Region of Northern Ontario; and,
to commit to annual, stable funding of not less than \$90 million for the
NODP program.

Recommendation approved.

HKasprick

9. Municipal Prosecutor

Recommendation:

That Council approve the attached contract between Alan Farrer, POA
Prosecutor and the City of Kenora for POA prosecution services to 31
December 2011; and further

That three readings be given to the By-law authorizing the contract
between Alan Farrer, POA Prosecutor and the City of Kenora.

Recommendation approved. (resolution and by-law)

HKasprick

10. Section 357 – Cancellation and Refund of Taxes

Recommendation:

That the Section 357 tax adjustments totaling \$3,551.47, (plus applicable
penalty adjustment), with potential refunds of \$2,774.81, be approved.

Recommendation approved.

KBrown

11. 2010 Senior of the Year Nominations

Recommendation:

That the Council of the City of Kenora hereby nominates Maude Barnard
for the 'Senior of the Year Award' for 2010; and further

That arrangements be made to forward the nominating information to the
Ministry of Citizenship and Culture before April 30, 2010.

Recommendation approved.

JMcMillin

12. Various Municipal Election By-Laws

Recommendation:

That Council give three readings to the following by-laws in preparation for
the upcoming Municipal Elections:

i) To authorize the use of Vote by Mail for the October 25, 2010
Municipal Election;

ii) To authorize the execution of a Memorandum of Understanding with
Comprint Systems Inc. (cob as DataFix) for Municipal VoterView (MVV)
Services in conjunction with the 2010 Municipal Election;

iii) To authorize the execution of a contract with Dominion Voting for a

ballot scanning and tabulation system.

Recommendation approved. (resolution and by-law)

JMcMillin

13. Triple Play Funding

Recommendation:

That Council hereby approves releasing a \$15,000 grant to Triple Play for the purposes of funding administration in accordance with the allocation approved in the City's 2010 operating budget.

Recommendation approved.

KBrown

14. Welcome Back Summer Visitors-Outstanding Invoice

Recommendation:

That Council of the City of Kenora authorize a grant in the amount of \$3,591.00 to KAR to be applied to the 2009 Welcome Back Summer event account.

Discussion: Council was concerned that this type of situation may arise again and there should be some preventative measures in place to prevent this from happening again. This is a one-time approval only.

Recommendation approved.

HKasprick

15. Receivables Write Offs

Recommendation:

That Council hereby approves the write off of accounts totalling \$30,471.83, including applicable taxes; and further

That City staff be directed to continue collection efforts on these accounts.

Recommendation approved.

HKasprick

16. Various Committee Minutes

Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- January 18, 2010 – Planning Advisory Committee
- February 9, 2010 – Environmental Committee Meeting
- March 4, 2010 – Conventional Transit Authority
- March 16, 2010 – Planning Advisory Committee
- March 23, 2010 – Lake of the Woods Museum Board; and
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That Council hereby receives the following Minutes from other various Committees:

- January 25, 2010 – Kenora District Services Board

- January 28, 2010 – Kenora Police Services Board
- March 31, 2010 – Kenora Public Library Board
- February 19, 2010 – Northwestern Health Unit Board of Health
- February 26, 2010 – Kenora Home for the Aged; and further

That these Minutes be circulated and ordered filed.

Recommendation approved.

HKasprick

17. Revised Boards and Committees Appointments Policy

Discussion: Finance and Administration Committee will review and bring a report back at a subsequent meeting on the review and the recommendation.

18. 70 Park Street Lease Agreement

Recommendation:

That Council of the City of Kenora authorize the execution of a lease agreement with the Metis Nation of Ontario with respect to the property at 70 Park Street; and further

That Council hereby give three readings to a by-law to execute this agreement.

Recommendation approved. (resolution and by-law)

HKasprick

19. Tax Ratios and Rates

Recommendation:

That Council hereby provides three readings to the following By-laws:

i) A By-law to set tax ratios and to set tax rate reductions for prescribed property classes and subclasses for municipal purposes for the year 2010; and

ii) A By-law to adopt the estimates for all sums required for the year, to establish rates to be levied for same and to provide for penalty and interest in default of payment thereof for 2010; and further

That in accordance with Notice By-law #144-2007, public notice is hereby given of Council's intention to set tax ratios and tax rates for 2010 at its April 19 meeting.

Recommendation approved. (resolution and by-law)

KBrown

20. New Construction and New to Class Properties

Recommendation:

That Council hereby approves the implementation of the minimum tax level of 100% for new construction / new to class properties for 2010; and

That Council hereby give three readings to a By-law to adopt optional tools for the purposes of administering limits for eligible properties within the meaning of Section 331 (new construction) for the commercial, industrial and multi-residential property classes for 2010.

Recommendation approved. (resolution and by-law)

KBrown

21. Capping Options

Recommendation:

That Council hereby approves the implementation of the following tools related to the capping process for the 2010 taxation year:

- Annualized Tax Limit of 10% for each of the commercial, industrial and multi-residential property classes.
- Prior Year's CVA Tax Limit of 5% for each of the commercial, industrial and multi-residential property classes.
- CVA Tax Threshold for Protected Properties related to increases in the amount of \$250 for each of the commercial, industrial and multi-residential property classes.
- CVA Tax Threshold for Clawed Back Properties related to decreases in the amount of \$250 for each of the commercial, industrial and multi-residential property classes.
- CVA Tax in 2009
- Cross Over CVA Tax in 2010 and;

That Council hereby gives three readings to a By-law to adopt optional tools for the purposes of both administering limits for certain property classes and excluding certain properties from the capping process.

Recommendation approved. (resolution and by-law)

HKasprick

22. Judo Club Roof Repairs

Recommendation:

That Council hereby waives the tipping fees applicable to the disposing of the old shingles and related materials resulting from the roof repairs to the Jaffray Melick Centennial Hall being done by the Jaffray Melick Judo Club in 2010.

Recommendation approved.

HKasprick

23. POA Write Off's

THAT Council of the City of Kenora approve the write off receivables list from the Provincial Offences department from date of transfer in the year 2000 up to December 31, 2003 in the amount of \$1,441,428.14.

Recommendation approved.

HKasprick

Items on Hold:

- Political Contributions Policy/Council Travel Policy
- NWHU Governance Matters
- Community Police Advisory Committee

Next Meeting:

Monday, May 10, 2010



Community Services Committee Minutes

April 12, 2010 at 4:50 p.m.

A. Public Information Notices

N/A

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared.

C. Reports:

No reports

Discussion: The department has been very busy with winding down the ice season and the major improvements to the Recreation Centre. The report on the facilities study is still being looked at and granting opportunities are being investigated.

Items on Hold:

N/A

Next Meeting:

Monday, May 10, 2010



Operations Standing Committee Minutes

April 12, 2010 at 4:55 p.m.

A. Public Information Notices

- amend the 2010 Solid Waste Capital Budget and the Municipal Five Year Capital Plan for the purposes of works in the Solid Waste Department

B. Declaration of Pecuniary Interest

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared.

C. Reports:

1. Addition – Parks Seasonal Staff

Recommendation:

That Council of the City of Kenora hereby approves the hiring of one additional parks seasonal staff for a total of 26 weeks between April and October, 2010.

Recommendation approved.

HKasprick

2. Jaffray & Melick Ball Field Concession Rental

Recommendation:

That in conjunction with the Kenora Minor Baseball League the Council of the City of Kenora hereby approves:

1. The fee of \$50.00 per day for the use of the concession at the Jaffray Melick (Co-op) ball field be waived for the Kenora Minor Baseball League during regular league play for the 2010 season.
2. The regular fee of \$50.00 per day for the use of the concession at the Jaffray Melick (Co-op) ball field during tournament play by the Kenora Minor Baseball League be in effect.

Recommendation approved.

HKasprick

3. 2010 Municipal Road Works Tender

Recommendation:

That the following, tenders for the 2010 Municipal Road Works be received by the City of Kenora; and further,

Pioneer Construction Inc.	\$ 5,222,022.16 (GST not included)
Moncrief Construction Ltd.	\$ 6,169,758.69 (GST not included)
Nelson River	\$ 7,920,232.85 (GST not included)

Hugh Munro Construction \$ 9,767,006.50 (GST not included)
That the tender submitted by Pioneer Construction Inc., in the amount of \$ 5,222,022.16, (GST not included), be accepted.

Recommendation approved.

HKasprick

4. Solid Waste & Recycle Budget Re-allocation

Recommendation:

That Council hereby authorizes an additional budget request in the amount of \$150,000 be hereby approved to complete improvements at the Kenora Transfer Site; and,

That Council hereby authorizes the additional request to be funded through the reallocation of \$150,000 from the Transfer Station Main Doors project approved under the 2010 Solid Waste Capital Budget; and ,

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2010 Solid Waste Capital Budget and its Municipal Five Year Capital Plan at its April 19, 2010 meeting; and,

That Council hereby gives three readings to a by-law to amend the budgets for this purpose; and,

That the following tenders, for the Redesign of the Recycle Building and construction of a Bin Wall at the Transfer Station Site, as specified (GST extra), be received ; and further,

Jarnel Contracting Ltd	\$528,105.00
Titan Contractors Ltd	\$616,833.28
Moncrief Construction Ltd	\$623,460.00
Solid Construction Inc	\$575,264.00

That the bid submitted by Jarnel Contracting Ltd, Kenora, Ontario, in the amount of \$528,105.00 (GST extra) be accepted.

Recommendation approved. (resolution and by-law)

HKasprick

5. 2010 Trapper Council Agreement-Nuisance Beaver Program

Recommendation:

That the Agreement appended hereto, between the Kenora Trapper's Council and the City of Kenora, respecting nuisance beaver services for the period May 16 to September 15, 2010, inclusive, be accepted; and further,

That upon acceptance by Council the Agreement be signed by the Kenora District Manager, of the Ontario Ministry of Natural Resources, authorizing the Kenora Trappers Council to act as an agent under Section 31(2) of the

Fish and Wildlife Conservation Act.

Recommendation approved.

HKasprick

Items on Hold:

- Graffiti by-law

Other Business

N/A

Next Meeting

- Monday, May 10, 2010.

Motion – Adjourn to Closed Meeting:

That this meeting be now declared closed at 5:12 p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following matter:-

i) Personal Matter about Identifiable Individuals

At 6:15 p.m., Committee reconvened to the Open Meeting with the following action/direction:

That Council hereby approves the amended interim organization chart for the CAO / City Hall staff structure for implementation by August 1, 2010; and

That Council further approves the target organization chart for the CAO / City Hall staff structure as the intended department structure on a longer term basis for the City; and

That City administration be hereby directed to proceed with the changes as outlined within this report, with new positions structures coming into effect on August 1, 2010; and

That City administration be hereby directed to commence internal shifting of workload as required as a result of the new department structure; and further

That City administration be hereby authorized to proceed with the recruitment of the Budget / Internal Audit Officer position.

Recommendation approved.

HKasprick

The meeting adjourned at 6:17 p.m.

